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| **Tier I Training – Action Planning Form** | | | | | | |
| **School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | **Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| Tennessee’s Multi-tiered system of supports (MTSS) encompasses programs, practices, and interventions to support *all* students across learning domains — academic, behavioral, and social and emotional. The TN-MTSS Center provides training and support to improve district and school capacity to implement an integrated model of a multi-tiered system of supports. Our work centers around strengthening the essential components of this framework: screening, progress monitoring, a multi-level prevention and intervention system, and data-based decision-making. The resources found in this training are designed to help your team establish a safe and welcoming school environment that optimizes learning opportunities and prioritizes high-quality instruction. For additional information on enhancing academic supports, visit the Tennessee Department of Education’s [*Response to Intervention Framework Manual*](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.tn.gov%2Fcontent%2Fdam%2Ftn%2Feducation%2Fspecial-education%2Frti%2Frti2_manual.pdf&data=04%7C01%7Cdia.davis%40vanderbilt.edu%7Cdacaa3a9dfea41f61d2108d95813f12c%7Cba5a7f39e3be4ab3b45067fa80faecad%7C0%7C0%7C637637664929016885%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=2pJU3S%2FnVWCN7AcZYCWSbhfnUcDgyYbYEn2P%2BcpEuFA%3D&reserved=0).  **Instructions:** Complete each activity as a team and delegate unfished tasks. Corresponding TFI Items are noted within each section. | | | | | | |
| **Description** | | ***What*** work needs to be completed?  ***Does*** this relate to a system in place to support academics? | | ***How*** *will you gather and use staff input?* | ***Who*** completes the work? | ***When*** will work be completed? |
| **Tier I Implementation Manual Components** | **Tier I School Teams**   * *Purpose Statement* * *Meeting Foundations and Agenda*   **TFI Items**  1.1 - Team Composition  1.2 - Team Operating Procedures |  | |  |  |  |
| **Behavioral Expectations**   * *Behavioral Expectations* * *Behavioral Expectations Matrix*   **TFI Items**  1.3 - Behavioral Expectations |  | |  |  |  |
| **Teaching Expectations**   * *Lesson Plans* * *Teaching the Plan to Students*   **TFI Items**  1.4 - Teaching Expectations | List team members responsible for writing each lesson plan here: | |  |  |  |
| **Problem Behavior Definitions**   * *Defining Problem Behaviors and Office-Managed vs. Staff-Managed Chart*   **TFI Items**  1.5 - Problem Behavior Definitions |  | |  |  |  |
| **Faculty Involvement**   * *Planning for Stakeholder Input*   **TFI Items**  1.10 - Faculty Involvement | List how your team will secure faculty input: | |  |  |  |
| **Tier I Implementation Manual Components** | **Discipline Procedures**   * *Discipline Process Flowchart* * *Creating ODR Form*   **TFI Items**  1.6 - Discipline Policies  1.12 - Discipline Data |  | |  |  |  |
| **Data-Based Decision Making**   * *Data Collection Plan*   **TFI Items**  1.12 - Discipline Data  1.13 - Data-Based Decision Making  1.14 - Fidelity Data  1.15 - Annual Evaluation |  | |  |  |  |
| **Feedback and Acknowledgement**   * *Acknowledgement System Matrix for Students, Staff, and Family/Community*   **TFI Items**  1.9 - Feedback and Acknowledgement |  | |  |  |  |
| **Student, Family, and Community Involvement**   * *Teaching the Plan to Family & Community*   **TFI Items**  1.11 - Student, Family, and Community Involvement |  | |  |  |  |
| **Professional Development**   * *Calendar* * *Teaching the Plan to Staff*   **TFI Items**  1.7 - Professional Development |  | |  |  |  |
| **Other Tasks**  *Schedule Tier I Team Planning Meeting* |  | |  |  |  |