**Functions of a Building-Based RTI2-B Tier I Team Lead**

**1) Qualifications**

1. Specific knowledge and skills
	1. essential features of school-wide RTI2-B
	2. problem-solving and school improvement processes
	3. coaching competencies (e.g., establishing and maintaining positive relationships, communicating effectively, facilitating team processes)
2. Works in the building full-time
3. Has credibility and fosters positive relationships with other faculty/staff members
4. Promotes shared decision-making and has the ability to work collaboratively with administrator/decision-makers in the building
5. Demonstrates ability to work effectively in groups
6. Two-year commitment to the process
7. Flexibility to attend team training, network meetings and advanced training opportunities

**2) Communication**

1. Communicate RTI2-B activities at faculty meetings
2. Network with other school-based coaches, district-based team.
3. Communicate with parent/parent liaison/PTA/PTO
4. Share Annual Report on RTI2-B with District Leadership Team
5. Communicate with District Leadership Team and Tennessee Behavior Supports Project liaisons around training, technical assistance and other supports needed to implement RTI2-B.

**3) Coordination with Tier I Team members**

1. Facilitate monthly Tier I Team meetings
2. Facilitate monitoring of development and implementation of school-wide behavior expectations, teaching, and acknowledgement practices
3. Coordinate celebrations/boosters
4. Facilitate completion and monitoring of Tier I Implementation Manual
5. Coordinate building leadership team efforts to integrate RTI2-B into other school improvement activities

**4) Evaluation**

1. Facilitate establishment of data collection systems
2. Collect and analyze data for problem solving, decision-making and action planning:
	1. RTI2-B implementation process data; TFI and PIRs
	2. Student outcome data; discipline and academic
3. Document success of Tier 1 interventions
4. Apply for state recognition of RTI2-B efforts and outcomes

**4) Technical Assistance**

Provide technical assistance to building teams regarding:

1. Readiness for implementation
2. Tier I implementation (data-based decision making, meeting schedules, communication with staff, teaching and acknowledgment systems, new team orientation, school board presentations, implementation manual)

**5) Training**

1. Actively participate in all district specific Team Lead Meetings
2. Participate in district meetings for all RTI2-B Team Leads and in other opportunities provided to support implementation